

ECOWEEK 2012 Design Workshop INSTRUCTIONS

February 21, 2012 **update 2**
(more revisions may follow)

1. DEADLINES:

Material:	Format:	Time / Delivery time:	Place:
• Presentation	(PPT)	<u>Friday March 2, 9:00 am.</u>	HIT, Holon
• Exhibition	(PDF – high resolution)	<u>Friday March 2, 9:00 am.</u>	HIT, Holon
• Publication	(see below)	<u>Friday March 2, 9:00 am.</u>	HIT, Holon

2. PRESENTATION Guidelines:

Material:	Format:	Description:
1. Presentation time:	(PPT – not PPS)	<u>5 minutes for each group to present.</u>
2. Presentation Equipment:		USB stick / Bring laptops.
3. Presentation materials:	(PPT – not PPS)	<u>Up to ten (10) slides.</u>
4. Video presentation:	(AVI, etc)	<u>Encouraged!</u>
5. Each file size:		<u>Up to 10 MB!</u>
6. Presentation format:		Format free. Must include: <ul style="list-style-type: none"> • The number of the group (W?). • The names of the participants/leaders. • All slides with ECOWEEK2012 logo download: http://ecowee.netfirms.com/ecowee/files/2012/images/logos/ecowee2012_EN.jpg

4. PUBLICATION Guidelines:

Material:	Description:
1. Workshop team:	<u>ONE (1) picture landscape format high resolution.</u> <ul style="list-style-type: none"> • Number of workshop, Name of workshop, name of project. • Names of participants and workshop leaders - (.doc or .docx).
2. Project pictures:	<u>FIVE (5) pictures landscape format high resolution.</u> Such as plans, 3d renderings, environmental asses., site, etc.
3. Text:	Text (up to 600 words) in English and 200 words in Hebrew. Text to include: <ul style="list-style-type: none"> • The site, the place, the climate, the goal of the design, the design principles, methodology and the 'green' solutions chosen (design, passive, active, etc.) - format (.doc or .docx).
4. Template:	Layout by ECOWEEK.

5. EXHIBITION Guidelines:

Material:	Description:
1. Format:	<u>200 X 100 PORTRAIT (Not Landscape!)</u>
2. Number of panels:	ONE (1) only.
3. Layout:	Free. Must include: <ul style="list-style-type: none"> • The number of the group (W?).Names of participants/leaders. • Short text / ECOWEEK 2012 logo – download here: http://ecowee.netfirms.com/ecowee/files/2012/images/logos/ecowee2012_EN.jpg

We hope you enjoy the workshops...! ☺ ☹️ 👍 👎 🙌 🙏 🙅 ?