

### ECOWEEK 2012 Design Workshop INSTRUCTIONS

March 10, 2012  
(updates may follow)

#### 1. FINAL PRESENTATION:

- Presentation format
- Presentation time:
- Presentation materials:
- Photographs:
- Video presentation:
- Each file size:
- Presentation format:

#### Saturday April 7, 9:00 am

- PPT – no PPS / no PDF
- 5 minutes for each group.
- Up to ten (10) slides
- Document your workshop work.
  - Document your work on-site.
- Encouraged! Pref. PC format.
  - Document your workshop work.
  - Document your work on-site.
- Up to 10 MB!
- Format slides as you like.
  - Must include:
    - The number of the group (W?).
    - The names of the participants/leaders.
    - The logo of ECOWEEK2012. Download here:  
[http://ecoweek.netfirms.com/ecoweek/files/2012/images/logos/ecoweek2012\\_EN.jpg](http://ecoweek.netfirms.com/ecoweek/files/2012/images/logos/ecoweek2012_EN.jpg)

#### 2. PUBLICATION GUIDELINES:

In a FOLDER with the name of your workshop group, give us:

- Photograph of team:
  - Workshop info:
  - Project pictures:
  - Text:
- FIVE (5) picture landscape format high resolution.  
Number of workshop, Workshop name, project name.  
Names of team / workshop leaders (.doc or .docx).
- TEN (10) pictures landscape format high resolution.  
Plans, 3d renderings, environmental assesm., site, etc.
- Text (600 words) in English and 200 words in Greek.
  - Text to include: site, place, climate, goal of the design, design principles, methodology and 'green' solutions (design, passive, active, etc.) - format (.doc or .docx).

#### 3. EXHIBITION GUIDELINES:

In a FOLDER with the name of your workshop group, give us:

- Format:
  - Number of panels:
  - Layout:
- 200 X 100 PORTRAIT (Not Landscape!)  
ONE (1) only. In PDF.  
As you like. Must include:
  - The number of the group (W?). Names of team/leaders.
  - Short English text / ECOWEEK 2012 logo download:  
[http://ecoweek.netfirms.com/ecoweek/files/2012/images/logos/ecoweek2012\\_EN.jpg](http://ecoweek.netfirms.com/ecoweek/files/2012/images/logos/ecoweek2012_EN.jpg)

We hope you enjoy the workshops...! ☺ ☹️ 🙌 🙏 🙌 ☺ 🙌 🙏 ?